**Weekly Quality Managers Conference Meeting; August 22,2012.**

**Quality Systems Summary**

General Announcements – QMS Windsor Machine & Stamping Overview

ISO/TS Surveillance Audits by BSI registrar have been completed for WM-Corporate, WM-Taylor, WM- G&R 1 and WM G&R 3. Based on these Audit reports, BSI has provided WM&S with a report that summarized the findings.

1. ISO/TS Clause 7.5.1/2

Production Control Plan, Work Instructions was found to be the area of greatest numbers of issues. Examples were: Control Plan states caliper to be used and micrometer was used; Control Plan frequency was 5 per hour and operator is gauging every part. Some issues were attributed to preventative maintenance implementation: spare parts inventory, maintenance objectives etc.

1. ISO/TS Clause 5.6

Management Review of Inputs and Statement of Outputs is the second most common issue. Examples are that: the required inputs are not considered; actions of metrics not meeting targets are not complete, method of collecting of BPM metrics is unclear.

1. ISO/TS Clause 8.2.2

Internal Audit system is not implemented consistently. Examples are: product audits, process audits are not managed /scheduled to verify corrective actions, audit schedule is not followed/updated.

SUMMARY: Review of outstanding system corrective actions. (One issue that is systemic within all the plants.)

Production Control Plan implementation and effectiveness need improvement in documentation and review of changes. Control Plan needs to be considered dynamic rather than a static document that is reviewed by process audit. Plant Quality is responsible to maintain the Control Plan and ensure that the implementation of stated controls and measurement is completed and verified by Internal Process Audits.

Bottom Line: What is stated on the Control Plan must be completed, and documented in practice.